Welcome

People, communications & information

John Aldrich

These slides will be emailed to students
People—essential contacts

Besides your lecturers

- the Student Office
- Personal tutor
- Student helper
- Faculty International Office
The Student Office

**Job:** To provide administrative support e.g. with bank letters and module change forms.

Social Sciences Student Office, Building 2, Level 2 by the entrance

**Contact:**
- Economics.studentoffice@soton.ac.uk
- Maths.StudentOffice@soton.ac.uk
- SSPC.StudentOffice@soton.ac.uk
Tutor—Personal Academic Tutor

**Job:** to provide advice & support to tutees in matters related to academic work & students’ progress

**Tutors:**
- **John Aldrich**
  - Email: jca1@soton.ac.uk
  - Location: 58/3007
  - Office hours:
    - Tuesday 2.30-3.30
    - Thursday 10.30-11.30

- **Antonella Ianni**
  - Email: A.ianni@soton.ac.uk
  - Location: 58/3105
  - Office hours:
    - Monday 2.00-3.00
    - Thursday 3.00-4.00

Please book an appointment at:
[https://antonellaianni.youcanbook.me/](https://antonellaianni.youcanbook.me/)

**Office hours:** all lecturers reserve some time to see students without appointment (but if you can, do book!).
Tutors—what we do

- give **talks** on topics of general interest—like this one—through the year

- **sign** important documents, like change of module forms, and write **references**

- **discuss** private matters with you
  - in person—you can come during office hours or make an appointment
  - or by email
Student helper

**Job**: To hold drop-in sessions for students to deal with minor problems. (Major problems go to tutor)

Meng Zhan

Office hour: Wed 13.00-15.00 in 58/2095

Email: [M.Zhan@soton.ac.uk](mailto:M.Zhan@soton.ac.uk)

Wechat: Nickzhan91
Faculty International Office

**Job:** to provide additional administrative support including Language Development classes.

**Manager** Song Utz

**Faculty International Officers** Katie Bizley & Miriam Gómez López

**Admin Staff** Daisy Lauren-Sherburn & Jenna Graham

**Location:** Murray (58) room 2037
Problems and getting help

- You are in a strange university in a strange country
- You do not know how things work
- You cannot assume that problems will go away

If you have a problem get help FAST
Help with non-academic problems

- **Medical**—you should be registered with a GP (General Practitioner).

- **Disabilities**, mental health problems or specific learning difficulties are the responsibility of Enabling Services [https://www.southampton.ac.uk/edusupport/index.page](https://www.southampton.ac.uk/edusupport/index.page)

Studying at university can be very stressful and Enabling Services can help with this.
Communicating

Names—different conventions here!
Personal name first—family name last
e.g. Boris Johnson or Theresa May

Address her as Mrs May (formal) or Theresa (informal) NOT as May or Mrs Theresa

Call him Mr Johnson or Boris (informal) NOT Johnson (considered impolite) or Mr Boris (silly)
So—your names

Here Xi Jinping becomes Jinping Xi
I address him as Mr Xi (formal) or Jinping (informal)  NOT  as Xi or Mr Jinping

Lists are usually arranged alphabetically by family name, followed by initial or personal name.

Thus  Johnson, B.
     May, T.
     Xi, J.
Emails

- Check your **University** email regularly
- Use your University email to communicate with us
- Write in English!
- Make sure you identify yourself. Jinping writes Jinping Xi and does **NOT** use a western alias like Shrek. Your **student ID** is useful if we need to look at records.
- There is a nice video on the subject [http://www.edshare.soton.ac.uk/14805/1/story.html](http://www.edshare.soton.ac.uk/14805/1/story.html)
Decoding your timetable

■ **Activity**
  - L – Lecture
  - C – Class
  - MC – Masterclass
  - T – Tutorial
  - LS - Library Session

■ **Location:** (Building/Room) this lecture theatre is 54/4001 *(Consult a map and allow time to find the room)*

■ **Active weeks:** for a L typically 1-11, 15; for a MC possibly 3-11, 15. *Always check*

A lecturer may announce changes in a lecture or via Blackboard or both.
Oh!!! Lunch and where next?

- The university day begins at 9.00
- uses every hour until 17.00-18.00
- you may be unlucky and have teaching across your lunch time
- teaching rooms are allocated centrally by people with no understanding of distance—so you may have to run.
Options

- All programmes offer students some choice

- The particular modules you have registered for may not suit you.

- If they do not, investigate alternative modules by sitting-in on them and change if necessary
Modules 2026 or 2006?

- ‘economics’ package: methods and how results obtained using them are interpreted by economists. The level of mathematics is basic calculus
  - ECON 2026 *Introduction to Econometrics* in Semester 1
  - ECON 2032 *Methods of Econometrics* in S2
- ‘mathematics’ package: the theory underlying statistical methods taught in a theorem/proof style using advanced calculus and matrix algebra
  - ECON 2006 *Statistical Theory* in S1
  - ECON 2007 *Econometrics II* in S2

If in doubt go to BOTH 2026 and 2006 and then choose
Changing modules

- Changes of modules are **only** allowed in weeks 1 and 2 of teaching.

- You need to collect a form from the Student Office and have it approved and signed by your tutor.

- Do **not** leave changes until the last minute.
Warning - pass your exams!

- If your results are bad you will have to take **resits** in August—if they are very bad you will have to **repeat** the year.

- Resits and repeats take energy, time and money—repeating the year takes **lots** of everything.
Warning - protect your property

- Students have had money stolen from their rooms in Halls of Residence.
- A student was in Rome during the Christmas vacation and her bag with all her documents was stolen. She returned to Southampton in March—after she got a new passport and visa.
- A student was tricked out of her money by crooks pretending to work for the police.
Help with study

- Often the first I know that a student is in difficulty comes with the first semester exam results

  This is too late

- If you cannot do the work you must tell somebody—your lecturer or your tutor
- If you know from the start that you will fail a module, change that module.
Apart from study

You are here to study but studying here gives you opportunities to see close-up a different society

It’s better than being at home and watching English language programmes on TV

SO

- In vacations see as much of Britain and Europe as you can
- In term-time meet English-speakers and participate in University life (e.g. societies)
Student Societies

- There are student societies for almost anything you might be interested in
- Non-sports ones are often free or only charge a small membership fee
- Great way to meet people and to practise your English with real people!
- Make friends and find out more about British culture
Volunteering to help good causes

- The university runs a volunteering bank.
  [http://www.southampton.ac.uk/careers/students/work-experience/volunteering.page#the_volunteering_bank](http://www.southampton.ac.uk/careers/students/work-experience/volunteering.page#the_volunteering_bank)
- Great chance to practise speaking English
- Looks good on the CV
- Can apply online at MyCareer – will need to have a CV (accessed through SUSSED by clicking the red compass)
- If you need any help with applications or you just want to talk to someone, the careers team runs a drop-in service 11-3 most weekdays, and 2-6 on Tuesdays
- You can also email questions to volunteering@soton.ac.uk
- They will also be able to help with volunteering opportunities outside the university through local businesses and charities
Any Questions?